



**St. Ann Catholic Church Pastoral Council
August 19, 2024
7:00 – 9:00 PM
Meeting Minutes**

Members: Father Peter Grace, Richard Boyd, Laci Conrad, Francisco Cucue-Campos, Marina Guerrero, Tom Hartley, Hatciri Lopez, Anne Miller, Dean Penny, Lori Power, Stephanie Satkowiak, Sandy Vargas, DJ Venne, Nick Petro, Chris Vozdik

Members

Excused: Stephanie Satkowiak

Members

Absent:

Guests: Dan Smith

Recording

Secretary: Laci Conrad

Opening

Prayer: Lori Power

Review and Approval of (July 2024)

Minutes: Voz made a motion to approve the July 2024 meeting minutes; Lori seconded the motion; all approved.

International Food Festival Progress Report - Dan Smith

Summary: The 2024 Food Festival is scheduled for Saturday, September 28th from 11 a.m. to 6 p.m., with a rain date of Saturday, October 12th, from 11 a.m. to 6 p.m.

- There are 5-6 new team members as well as 5-6 new food teams.
- **Entertainment:** Continue to utilize “in-house” entertainment but also have some low cost alternate acts from outside of the parish that hopefully will add some additional fun to the festival for minimal costs.
- **Food and Drink Committee:** New co-chairs are Lori Power and Joe Basar.
- **Publicity Update:** We planned and held an internal church outreach event over the weekend of June 8/9, that was a great success. As of now, we are on track but we are still investigating better ways to publicize our event.
- **Raffle tickets:** Sales are on pace to exceed where we were at this time in 2023 for raffle sales.
- **Silent Auction Update:** On track for ‘this year, with three new leaders managing the silent auction for the Ladies Guild. The Ladies Guild has continued to volunteer to put together baskets for the silent auction.
- **Sponsorship Update:** On track for this year. The sponsorship committee lead has been able to confirm almost the same pledges have been committed as was done last year.
- **Ticket Sales Update:** On track for ‘this year.



- **Games Update:** In the process of looking for new leaders to run Team Games. Existing leaders are transitioning away from being the lead for all the games. For 2024, we are looking for leaders that could manage smaller aspects of the overall games team with the Doigs (previous leaders) providing training for the future festivals.
- **Entertainment Update:** On track for 'this year's festival.
- **Facilities, Parking, Security and other Support items update:** On track for 'this year. New food tents being added to the overall festival. Parking will continue to be an issue as in years past. We found a new IFF team leader for this committee, Joseph Forthofer.
- **Volunteer Update:** On track for this year especially since our recent (June 8th/9th) volunteer weekend drive succeeded in attracting additional willing participants and teams.
- **Financial Update:** Current 2024 overall net profit estimated at his time would be approximately \$50k which is slightly less than our 2023 projected net profit. The expected profit of the festival has been set conservatively due to additional, increased and/or new expenses that are expected this year.

Additional Ideas from the council:

- Fundraising efforts such as: catered dinner with a priest (part of the silent auction), name a street, and donating a meal to someone in need.
- DJ suggested placing "Food for Thought" (messages about Catholic saints, etc.) on banners for patrons to view while they wait in food lines.

Staff Reports:

Carmen Ruiz Patino, Development Coordinator (presented by Dean Penny)

Growing with Grace

- Number of pledges received 664
- Grand total in pledges: \$3,185,040.73
- Total of gifts received including gifts toward a pledge: \$526,999.57. From this amount, \$45,019.44 has been raised from food sales and other events.
 - Thank you for the latest effort that contributed to this:
 - SALA Music Lessons: \$970
 - Staff food sale: \$4,124.99 (after expenses taken out already)

Upcoming events:

- Reminder: Any new pledges and/or new gifts received between now and September 28th, our International Food Festival date, will be matched up to a maximum \$400,000.
- Lynn Frank is working on ensuring an informational table at the Food Festival that will include information on our upcoming Services Raffle and how your involvement will help our campaign.

BAA

- The weekend of August 10/11 we received a generous donation of \$10,000 towards our BAA goal.
 - Gifts received as of August 19th is \$115,663
 - Approximately 470 families have donated
 - 96% of our goal reached



Increased Offertory

- There was a meeting on August 7th for this committee. Present was Father Peter, Father Clemente, Dean Penny, Tom Hartley, Cecilio Gonzalez, Carmen Ruiz. Not present at the meeting, but interested in helping are Lilian Uzuma and Christy Buckley. We will continue to plan what messaging and build up may done to evangelize and help reflect parishioners on their giving. We are aiming to run the Increased Offertory Program in the month of October leading to November with a Thanksgiving message for all we receive from God.
- Work has begun with Leslie Robbin-Coker and the Raleighwood Team with creating videos of all that St. Ann is doing, staff, ministries, etc.

Welcoming Committee

- With the guidance of Father Dass, we are working with Chris Holmes, Terry Maynard, Regina Ryan, John Issigonis, Eleanor Edwards, and Maria Magdalena on this project.
- We saw the need to update our ministry/group listing as it was not up to date. More information is to come as we meet again Friday, August 30th at 7 p.m.

Lupe Villa, Faith Formation Director

- Faith Formation Updates, via email from Lupe

Faith formation registration is going well, we are at the end of registration. However, the second year communion class and the continuing classes in English are still pretty small so I will continue to take registrations for these classes, these are the Sunday at 9:30am English classes. Most of our sacramental prep classes are up to capacity. Our numbers for this Faith Formation year are 710 as of right now. I am predicting that these numbers will change as we will continue to receive more registrations for that morning session.

Gerry Confreda, Business Operations Manager

- Update on Staff positions:
 - Lorrie Bailey, new cash coordinator, and Brody Cormack, part-time audio-visual support person, have come on board and have settled into their positions very well.
 - Continuing to review candidates for the Youth Coordinator position.

Financial Update:

Dean Penny shared the following budget updates for July 2024:

St Ann Catholic Church						
Budget vs Actuals						
Jul-24						
	MTD			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance
Revenue						
Offertory	\$110,501	\$ 110,917	\$ (416.00)	\$ 110,501	\$ 110,917	\$ (416.00)
Total Revenue	\$169,119	\$ 147,000	\$ 22,119.00	\$ 169,119	\$ 147,000	\$ 22,119.00
Expenditures						
Total Expenditures	\$131,987	\$ 156,217	\$ (24,230.00)	\$ 131,987	\$ 156,217	\$ (24,230.00)
Net Revenue	\$ 37,132	-\$ 9,217	\$ 46,349.00	\$ 37,132	-\$ 9,217	\$ 46,349.00
Net Restricted Donations	\$ 14,189					
Net Unrestricted Donations	\$ 22,943					

The 2023/2024 Fiscal Year Financial Report will be published online this week.



Current Financial Details

- Growing With Grace
Net proceeds as of 7/31/24: \$377,655.63
- National Collections
Current amounts owed: \$98,482.29
- Current Savings Account Balances:
 - General Savings: \$ 55,746.15
 - Food Pantry \$ 72,536.14
 - Capital Bldg. Projects \$ 22.79
 - Columbarium \$ 21,281.38
 - St Gemma Fund \$ 99.25
 - Current Loan Balance (PC Mortgage) \$ 1,335,078.67

Key Financial Points:

- July is first month of new fiscal year
- Offertory Increase Program (OIP) will be crucial this year
 - OIP will be run in Oct thru Nov ending with Thanksgiving to God
 - We have hired Raleighwood Inc to help us develop a series of videos to “tell the St Ann story”. Look for opportunities to participate.
- Church and Parking Expansion Update:
 - Parking Expansion
 - TRC Engineering: Contract has been approved and executed to evaluate parking expansion concepts and stormwater requirements.
 - Church Expansion
 - O'Brien Architects: Contract for Masterplan review and church expansion is being finalized.

Adjacent land Parcel

- 66 acres (Parcel #2)
- Current Owner is willing to sell.
- We have contacted the Diocese to ask if Diocese has the willingness and ability to purchase
- Stay tuned and pray for positive outcome





Current & Ongoing Topics:

Blood Drive – Anne Miller

Pete Aspesi and Knights thank the council and parishioners for their assistance in making this drive a success. 35 blood donations were received during the drive. There is an opportunity to hold the drive again if there is an interest.

Anne suggested that we may consider using events such as the blood drive as an opportunity to evangelize and involve folks in ministries and introduce our parish to donors who are not current members of St. Ann's.

Clayton Harvest Festival Update (week of October 26th) - Rich Boyd and Carmen Ruiz
2024 booth registration is closed. We will not have a booth at this year's festival.

PC outreach/communication with parishioners - Anne Miller

Father Dass suggested an email address for the Pastoral Council. Frank has set one up; Voz has agreed to oversee the inbox.

Group Gmail calendar - Nick Petro

Nick confirmed that everyone on the council has access to the calendar and encouraged the members to reach out with any questions.

Quarterly after-mass in person - Nick Petro

Nick would like to begin having an outreach table once a quarter outside the church entrance after mass where parishioners can ask questions and learn more about the council. He sees this as an effort to engage with parishioners. This will also be an opportunity to encourage self-nominations for the 2025 council election.

Group Chat - Nick Petro

Father suggested that the council has a group chat. Frank is helping to set this up through WhatsApp.

Pastor's Remarks and Closing Prayer:

Father Peter is working on bolstering our livestreaming efforts as this has proven to be a great method of outreach.

Father spoke about the need for new volunteers on our various parish committees to include a new member of the finance council, help with the bulletin, 100th anniversary celebration, building committee, and grant writing to name a few.

Father is aware of the congestion in between Masses and is considering altering the schedule so that Sunday Masses will be two hours apart.

The next Pastoral Council Meeting is September 9, 2024, at 7 p.m. in Learning Center Room 111. Date and room change.

Meeting adjourned at: 8:42 p.m.
Respectfully submitted by Laci Conrad