



**Pastoral Council Meeting Minutes**  
**Father Peter Grace, CP**  
**Monday, January 15, 2024**

**Members:** Father Peter Grace, Karen Blair, Laci Conrad, Francisco Cucue-Campos, Hatciri Lopez, George Lozano, Anne Miller, Dean Penny, Kevin Pilotte, Stephanie Satkowiak, Ruth Silva, DJ Venne, Marina Guerrero, Nick Petro, Chris Vozdik, Lisette Uriostegui

**Members Excused:** Kevin Pilotte

**Members Absent:** Francisco Cucue-Campos, Hatciri Lopez, George Lozano, Marina Guerrero, Lisette Uriostegui

**Guests:** Father Andrew, Carmen Salazar

**Recording Secretary:** Laci Conrad

**Opening Prayer:** DJ Venne

**Approval of  
(November 2023)  
Minutes:**

Motion to approve the November 2023 meeting minutes was made by Nick Petro and seconded by Chris Vozdik.

**Sound System  
Update:**

**Nick Petro**

Nick shared a presentation on the sound system in the church. There are three cameras in the church to assist with the livestream. Nick shared how a sound system works and made an analogy to a cake. The sound system includes input, a mixer, one mixed audio signal, and an amplifier which sends the sound to the speaker(s).

The prior speakers (arrays) were powerful, but the replacement costs are high (\$50k+). These speakers are still mounted from the ceiling and will be taken down during the church expansion.

**For cost saving purposes:** Several speakers and a separate amplifier were installed. The sound is not as good as the prior speakers, but it is good enough. There may be further updates to the sound system once the church expansion is underway.

**Challenges with audio:** Nick shared that some of the reasons for the audio challenges experienced during mass include: 1) people attempting to adjust the audio to their preference (adjusting the speakers), 2) the mixer (complexity to calibrate – if one button is touched it will skew the entire calibration), and 3) feedback challenges (sound waves).

**What can help?** Microphone placement and education will help assist with the audio challenges. Nick is happy to assist with this.

**Future:** The setup (microphones and instruments set up in advance) and minimal movement of the equipment will assist with maintaining a balanced sound throughout the church.

**Additional:** If a parishioner would like, they may use a personal, portable FM radio. Ushers can provide on if asked prior to the start of mass.



**Financial Update: Dean Penny**

Dean shared the budget updates as follows:

St Ann Catholic Church Budget vs Actuals July - December, 2023							
	MTD				YTD		
	Actual	Budget	Variance		Actual	Budget	Variance
Revenue							
Offertory	\$ 76,297	\$ 107,333	\$ (31,036.34)	\$ 519,946	\$ 644,000	\$ (124,054.00)	
Total Revenue	\$ 95,467	\$ 157,375	\$ (61,908.03)	\$ 978,584	\$ 944,250	\$ 34,334.00	
Expenditures							
Total Expenditures	\$ 111,736	\$ 147,169	\$ (35,432.70)	\$ 843,204	\$ 883,012	\$ (39,808.00)	
Net Revenue	-\$ 16,269	\$ 10,206	\$ (26,475.33)	\$ 135,380	\$ 61,238	\$ 74,142.00	

**Parish Growth Project: Dean Penny**

**Growing with Grace Campaign**

The campaign is off to a strong start.

- ▶ Held 2 in-home receptions prior to Christmas.
  - 16 families attended: 100% committed to contributing to the campaign.
  - \$339,000 in total commitments to date
  - \$139,500 donations received to date.
  
- ▶ The first reception for 2024 was held in January: 9 of the 14 families that RSVP'd attended. Ask range for this group totaled \$115,000 - \$195,000 total for the group.
  
- ▶ Prayer Cards are in the Pews with a special prayer for this campaign. The goal is to begin praying together as a community.
  
- ▶ January 2024:
  - Campaign packets to be delivered to the parish the week of 1/15/24. 2,000 Spanish copies, and 1,000 generic English copies.
  - Information and inserts for use at mass, in the bulletin, website, and through social media are being prepared.
  - Fr Peter to meet with parishioners 1 on 1: Jan 23<sup>rd</sup> – Feb 13th.
  - Jan 21: Food sale by Ricky Herrera
  - Jan 28: Spanish presentation during Faith Formation for parents.
  - Jan 30: Receptions in Parish Center



- ▶ February 2024:
  - Fr Peter 1 on 1 meetings will continue.
  - Feb 17, 26: Receptions in the Rectory
  - Additional “in-home” receptions to be scheduled.
  
- ▶ March and April 2024:
  - March 5 & 12: Parish Wide Receptions
  - March 16, 17: Lay Witness Weekend
  - April 13, 14: In pew commitment card requests (prior to the end of Faith Formation)
  - April 27, 28: Follow-up In-Pew weekend

**PC Elections: Stephanie Satkowiak**

The council members were asked to put the PC elections on their radar to begin the timeline for the election process as there is a sequential list of activities that must be completed by certain dates to comply with the by-laws.

There will be 4 positions open for election.

The following activities must be started: A committee of 3-5 council members needs to be formed, designated weekends in May for the election, advertising in the bulletin (English and Spanish versions), counting the ballots, making announcements before/after mass.

Anne shared that it is up to all council members to encourage self-nominations among the congregation.

March 16<sup>th</sup> is the weekend that the information regarding the elections and self-nominations need to be placed in the bulletin.

**Migrant Ministry: Ruth Silva**

Ruth keeps in touch with the migrant workers during the off season. The workers will begin to arrive back to NC beginning March through May. Ruth will need assistance for various tasks to support her ministry.

**Closing Remarks**

**Closing Prayer:** Father Peter Grace

**Next meeting is Monday, February 19th at 7 p.m. in the Learning Center Room 208.**

Meeting was adjourned at 8:40 p.m.  
Respectfully submitted by Laci Conrad