



**Pastoral Council Meeting Minutes**  
**Father Peter Grace, CP**  
**Monday, July 31, 2023**

**Members:** Father Peter Grace, Karen Blair, Laci Conrad, Francisco Cucue-Campos, Hatciri Lopez, George Lozano, Anne Miller, Dean Penny, Kevin Pilotte, Stephanie Satkowiak, Ruth Silva, DJ Venne, Marina Guerrero, Nick Petro, Chris Vozdik, Lisette Uriostegui

**Members Excused:** DJ Venne, Stephanie Satkowiak

**Members Absent:**

**Guests:** Frank Gutierrez, Lesly Mendoza, Father Dos, Alfonso Hernandez, Dan Smith

**Recording Secretary:** Laci Conrad

**Opening Prayer:** Chris Vozdik

**Approval of  
(June 2023)  
Minutes:**

Motion made to approve the June meeting minutes made by Kevin Pilotte and the motion was seconded by Chris Vozdik.

**Quick**

**Announcement:** Frank was in attendance to take pictures of the new PC members.

**Pastor's Comments:** Father Peter welcomed our new priest, Father Dass (in attendance). Father Clemente has also joined our parish. Another priest from Kenya may join our parish in November or December 2023. Father noted that Hatciri Lopez will assist with our staff reorganization as she is a certified Human Resources professional. Lastly, movement is being made to expand our church campus; more information will be shared soon. Lastly, fundraising efforts are being projected and planned for.

**Update on Youth  
Ministry:**

Lesly Mendoza and Alfonso Hernandez

Alfonso is a catechist working with our youth. Lesly is a member of the youth group. Lesly shared her recent experiences at a youth retreat in Steubenville, Ohio which allowed her to take a break and grow closer to Christ. During the retreat, our youth engaged in special talks about being enough, changing their mindset, and received encouragement that other people's perspectives shouldn't change how they view themselves and how the world sees them. The retreat included Adoration, heavy worshipping, and opportunities for the youth to grow and strengthen their relationship with God. Lesly praised Jenni Vasquez for her work and helping her to foster a relationship with God through leadership. Another youth retreat is scheduled in November of this year and 25 youth will attend. The youth group is working on fundraising and will share dates as they are scheduled.

Anne Miller suggested sharing these experiences with younger members of our parish so they may be less likely to drift from the church.



Lisette Uriostegui noted that it is important to connect adults with the youth (military opportunities, Ruth's migrant ministry) as this will allow us to show them our faith in action.

***Bishop's Annual Appeal Update:***

Anne Miller

We are just under the \$11,000 mark towards meeting the special donor incentive cap of \$15,000 which will go towards our overall goal for the Bishop's Annual Appeal.

The current **estimate** is that our parish has met \$91,000 towards our goal. Please note this was a very rough estimate as Anne Miller had limited access to the current data.

The council had a discussion regarding transparency. For example, the committee may want to consider using the entire phrase, "Bishop's Annual Appeal" instead of the abbreviation "BAA". Other ideas include having a slideshow update at each mass (via the projectors). Chris Vozdik suggested that we do a better job of communicating that type of information and comparing the cost per family to the purchase of a weekly cup of coffee or something similar (which we've done in the past and it has been suggested before). Also, to have different speakers at Masses talking about impact of the BAA and need (also done in the past). Lisette Uriostegui and several others agreed with the above recommendations and felt we should make a stronger push early on to get people to donate so that we reach our goal quickly.

***International Food Festival:***

Dan Smith was in attendance and shared that the 2023 IFF is on track to exceed the 2022 overall net profit. The goal of the 2023 IFF committee is to gain revenue similar to what was generated in 2019. September 30<sup>th</sup> is the date for the 2023 festival. Currently, the committee has a need for more volunteers including chairpersons. The 2023 IFF committee is tracking a month ahead in terms of the raffles and other preliminary activities. The profits of the IFF go to the parish Operating revenue stream (used for building facility needs). The council recommended to the IFF that they "pick a purpose" each year for the profits of the festival as this may help with sales.



**Finance Committee  
Update and 2023  
Facilities:**

Dean Penny

Financial Update

St Ann Catholic Church 2022 - 2023 Thru March Financial Summary Report			
	2022/23 Budget	Budget - Thru June	Actual - Thru June
<b>Operating Budget</b>			
<b>Revenues</b>			
Total Offertory	\$ 1,288,000	\$ 1,288,000	\$ 1,047,610
Total Revenues	\$ 1,572,000	\$ 1,572,000	\$ 1,483,335
<b>Expenses</b>			
	\$ 1,317,975	\$ 1,317,975	\$ 1,371,689
<b>Non-Operating Budget</b>			
Revenues	\$ 591,850	\$ 591,850	\$ 553,679
Expenses	\$ 845,050	\$ 845,050	\$ 457,348
<b>Total Revenues</b>	<b>\$ 2,163,850</b>	<b>\$ 2,163,850</b>	<b>\$ 2,037,014</b>
<b>Total Expenses</b>	<b>\$ 2,163,025</b>	<b>\$ 2,163,025</b>	<b>\$ 1,829,037</b>
Surplus / Deficit	\$ 825		\$ 207,977
Average \$Expenses/Family	\$ 555	\$ 555	\$ 469

Positive cash flow of approximately \$208k. Some of the money has been allocated for the storage building.

Approved Budget 2023-2024

St Ann Catholic Church APPROVED Budget: 2023 - 2024		
Operating Budget	2023/24 Budget	\$/family
<b>Revenues</b>		
		(4,000 Families)
Total Offertory	\$ 1,288,000	322.00
Total Revenues	\$ 1,655,000	
<b>Expenses</b>		
	\$ 1,655,000	\$ 413.75
<b>Non-Operating Budget</b>		
Revenues	\$ 1,458,800	
Expenses	\$ 652,350	\$ 163.09
<b>Total Budget (Exp)</b>	<b>\$ 2,307,350</b>	<b>\$ 577</b>

11% increase over last year

20% increase over last year

Financial Highlights

The parish has made a transition to Quick Books to manage finances. There has been an update to the chart of accounts (eliminating non-operating) to help simplify reporting and to increase financial transparency.

Storage Building

The permit has been obtained and the construction equipment has arrived. The work will begin very soon. A committee is working on room assignments for the ministries that will use the facility.

July 31, 2023

# ST. ANN CATHOLIC CHURCH



## Expansion Task Force

Facility and Ministry Survey Results to be presented by Fr Peter at upcoming masses.

Planning for Capital Projects Fundraising Capital Campaign will start this year.

**Closing Prayer:** Father Peter Grace

***Next meeting is Monday, August 21, 2023 at 7 p.m. in the Learning Center Room 208***

Meeting was adjourned at 8:39 p.m.  
Respectfully submitted by Laci Conrad