

April 17, 2023

## ST. ANN CATHOLIC CHURCH



### **Pastoral Council Meeting Minutes Father Peter Grace, CP Monday, April 17, 2023**

**Members:** Father Peter Grace, Karen Blair, Laci Conrad, Francisco Cucue-Campos, Hatciri Lopez, George Lozano, Anne Miller, Catherine Orji, Dean Penny, Kevin Pilotte, Yolanda Sanchez, Stephanie Satkowiak, Ruth Silva, Sean Skelly, DJ Venne, John Steigmeir

**Youth Members:**

**Guests:** Mary Lib Perry

**Members Excused:** Francisco Cucue-Campos, Stephanie Satkowiak, DJ Venne, Catherine Orji

**Members Absent:**

**Recording Secretary:** Laci Conrad

**Opening Prayer:** George Lozano

**Mother Theresa Prayer:** John Steigmeir

**Approval of  
(February)**

**Minutes:** Motion made to approve the February meeting minutes made by George Lozano and the motion was seconded by Anne Miller.

**Update on various  
Youth Ministry:** Jenni Vasquez

#### Youth Adult Retreat

Twelve young adults attended the retreat supported by materials from the Christian-Catholic outreach faith study. There are six books in the series. Plans are being made for the group to host a retreat to cover the second book in this study. Jenni is looking to extend the retreat into a deanery style program allowing other young adults within the diocese to attend.

#### High School Youth Ministry

The high school youth ministry group has several events planned each month during the summer including a prom committee, Steubenville, Ohio trip, and a water park trip. They will also participate in this year's Novena and are actively mentoring youth in the middle school ministry.

#### Middle School Youth Ministry

Participation is low for the middle school youth ministry, but Jenni and the high school group are actively exploring ways to increase attendance. The Ladies Guild recently assisted the group with making a craft at one of the weekly sessions.

#### Confirmation Class of 2023

92 young adults became confirmed in April. Several of the confirmed have expressed an interest in returning in the fall of 2023 as catechist assistants.

Jenni is working with Father Peter and the Finance Committee to hire an assistant to help Jenni with the various duties that support our youth.

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Jenni is also working with Ricardo Veloz to grow our youth ministry. This service is provided at no charge to St. Ann's parish.

### ***Bishop's Annual***

#### ***Appeal:***

Diocelin Vega Castañeda

We are almost halfway to our goal for the Bishop's Annual Appeal. As of April 13, 2022, we have raised \$52,693. We are \$66,828.60 under our goal.

- \$597 was raised from the hands and hearts fundraiser with the Faith Formation children.
- There will be a St. Ann Family Dinner Night on April 24th from 5:00 p.m. to 9:00 p.m. at La Cocina in Clayton. La Cocina will donate 10% of the proceeds to St. Ann's to support the BAA. Food may be purchased for dining in or take out. Flyers are found in the narthex, bulletin or may be printed from our online bulletin or social media. If someone forgets their flyer, they can mention St. Ann's, and they will have extra flyers in the restaurant.
- There are two upcoming raffles with drawings around Mother's Day. The prizes are "A Day at the Farm" or a Spa Basket. Each ticket will be \$10 ea. or 3 for \$20. Volunteers are needed to sell tickets after masses the weekends of April 30<sup>th</sup> & May 7<sup>th</sup>. If you would like to volunteer, please contact Diocelin in her office.
- Additional raffles to be announced.
- Lastly, there will be a food sale on May 21<sup>st</sup> starting after the Sunday 9:30 a.m. Mass, along with a dessert sale by the Ladies Guild.

### Leaders Formation Day

There will be a Leaders Formation Day on May 27th from 8:30am – 12:00pm in English at the Parish Center. As leaders of our parish, the council members are invited to come and encounter Christ through this formation day and learn what our true mission is to serve the Lord. There will also be a session in Spanish at 1:30pm – 4:30pm on the same day. Patrick Ginty, our Evangelization and Discipleship Coordinator of the Diocese of Raleigh will be leading this formation day.

### Ministry Fair

After this formation day, we will be holding a ministry fair, date to be determined.

### Makeup Directory Photography Session

We are working on a makeup day for the Directory photography session since there are many people who have advised that they did not know about it. The makeup date is to be determined.

Diocelin's new office is in Room 108 in the Learning Center.

### ***Finance Committee***

#### ***Update and 2023***

#### ***Facilities Planning***

***Committee Survey:*** Father Peter on behalf of Dean Penny

### Financial Update

Sandy Vargas has resigned. Monica Del Rio has been hired as the full-time bookkeeper for St Ann's.



Staffing

The Finance Council is working with Stephanie Satkowiak to review current staffing positions, roles / responsibilities, and organization. Recommendations will be made to the Finance Council and Fr Peter prior to finalizing the budget for 2023/24.

Sound System

The church sound system is experiencing potential “end of life” issues. Frank Gutierrez and Nick Petro are working with Fred Forthofer and the Finance Council to determine recommendations for replacement / upgrades / repairs.

Storage Building

The permit has been obtained. Bids are being accepted for foundation work. Work could begin within the next 2 weeks.

Financial Report

2022 - 2023 Thru Feb Financial Summary Report			
	2022/23 Budget	Budget - Thru Feb	Actual - Thru Feb
<b>Operating Budget</b>			
<b>Revenues</b>			
Total Offertory	\$ 1,288,000	\$ 858,667	\$ 701,831
Total Revenues	\$ 1,572,000	\$ 1,065,980	\$ 1,025,519
<b>Expenses</b>	\$ 1,317,975	\$ 878,414	\$ 910,482
<b>Non-Operating Budget</b>			
Revenues	\$ 591,850	\$ 394,567	\$ 381,034
Expenses	\$ 845,050	\$ 563,367	\$ 365,987
<b>Total Revenues</b>	<b>\$ 2,163,850</b>	<b>\$ 1,460,547</b>	<b>\$ 1,406,553</b>
<b>Total Expenses</b>	<b>\$ 2,163,025</b>	<b>\$ 1,441,781</b>	<b>\$ 1,276,469</b>
Surplus / Deficit	\$ 825		\$ 130,084
Average \$Expenses/Family	\$ 569	\$ 379	\$ 336

2023 Facility Planning Task Force

The Facility and Ministry Survey is being conducted. There are two videos introducing the facility needs. Counts at weekend masses are being conducted to determine attendance. The taskforce is planning to visit similar parish(s) to learn how they have planned for growth. There will be continued planning for capital projects and a fundraising campaign this year.

**Staffing**

**Inquisition:** Mary Lib Perry with Stephanie Satkowiak

Mary Lib and Stephanie are working with Father Peter and other committees to scope out the duties of all employees of St. Ann’s. From this data, additional decisions will be made.

**Parish Council**

**Elections:** Anne Miller and Hatciri Lopez

Nine self-nominations for council have been received by the election committee. There are four open seats plus one seat that will be a one-year extension from a member who is relocating. The nomination bio’s will be in the bulletin in the next few weeks followed by the election.

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### **Music Ministry**

**Update:** George Lozano

George has assumed leadership of the music ministry since Alan's departure. He has been working with current and new choir members along with Father Peter to reconstruct our current choir structure. Allison Hingley will be our new Choir Director, effective immediately. New choir members and old members have resurfaced since the restructuring. George is working to have a sign-up sheet to allow for the music ministry to interact both in English and in Spanish. The long-term goal is to have both English and Spanish choirs at the same level of musicianship while engaging a bilingual fluent mass.

Our main audio system has experienced end of life signs. We are using a backup sound system and looking to find short- and long-term solutions.

### **Migrant Ministry**

**Update:**

The workers are taking longer to get to Clayton, NC. April 24<sup>th</sup>-30<sup>th</sup> is the expected date of arrival. Ruth noted the workers that have arrived are thankful for the support St. Ann's has provided.

### **Remarks from the Pastor:**

Father Peter Grace

Father Peter is grateful for all the service of the staff and council members. Appreciates that people are speaking up. He appreciates the rich diversity of our church. He is praying for our parish, leaders, and elections. A mass will be celebrated for Father Paul Brant, more information will be shared. Father also expressed his appreciation of Father Tom's service highlighting his work with the sick, elderly, and prison ministry as examples.

**Closing Prayer:** Father Peter Grace

**Next meeting is Monday, May 15, 2023 at 7 p.m. in the Learning Center Room 208**

Meeting was adjourned at 8:14 p.m.

Respectfully submitted by Laci Conradqwefruhjkml,

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