



**St. Ann Catholic Pastoral Council
Meeting Minutes
Monday, March 21, 2022**

Members: Father Peter Grace, Francisco Cucue-Campos, Mike Ellison, Hatciri Lopez, Anne Miller, Catherine Orji (late), Dean Penny, Kevin Pilotte, Yolanda Sanchez, Stephanie Satkowiak, Ruth Silva, Sean Skelly, Jon Soika

Recording Secretary: Catherine K. McCormick (Cathy)

Members Excused: Laci Conrad

Members Absent: Karen Blair, Martin Dramou, and George Lozano

Guests: Jenni Gonzalez, Faith Formation Assistant / Youth Ministry and Diocelin Vega, Stewardship and Development Coordinator

Opening Prayer: Sean Skelly

Chair Jon Soika opened the meeting at 7:05PM

Parish Staff Updates:

(1) Jenni Gonzalez, Faith Formation Assistant: Jenni reviewed the busy upcoming few weeks: Faith Formation Year ends April 3rd; Confirmation set for April 5th, Easter Vigil April 16th when RCIA participants receive sacraments; and First Communions will be held in May.

Jenni reported 64 Catechists for 595 students participating in Faith Formation this year, which was an increase in students from 2021. She anticipates a larger number for the 2022-2023 program. 106 to receive First Communion, 1st Year Confirmation 95 and 2nd Year has 72 students. RCIA has 5 Catechumens and 9 Candidates. Dean Penny stated the Parish needs to be educated on the needs and accomplishments of this program.

(2) Jenni Gonzalez, Youth Ministry: The Faith Formation Assistant position will need to be filled. Beginning July 1st, Jenni will be the full-time Director of Youth Ministry. Future goals include increasing participants, both students and parishioners; youth activities including planning for NCYC 2022 and World Youth Day 2023. She wants to tie the Confirmation Program to the Youth Ministry and noted the need for adult volunteers. Jenni also wants to form a Young Adult group. Jon Soika gave Jenni kudos for the Middle School program.

(3) Diocelin Vega, Development Coordinator: **(1) Envelopes:** Diocelin went over FY21-22 from FY20-21 figures. The savings for not printing unused parishioner envelopes shown to be \$5,169.17.

(2) Sunday Offertory: 18% to 20% increase in donations. 103 responses (15%) Many parishioners unwilling to make a written (card) commitment. Commitment increased to \$191,354 (increased by \$42,546). Goal is to continue educating parishioners on the financial needs of the parish. Parishioners need to know where funds are being spent so they see the value for increasing their donations.

(3) Open Positions / Salaries: Short discussion on staff salaries and job classifications. Salaries appear to be comparable and competitive within the Diocese for our size. Open positions are always public.



(4) **Ministry Liaison discussion:** Catherine Orji voiced her opinion for all ministries to be represented at a mandatory Ministry group meeting of all group leaders, so there would be more cohesion for activities and reports to the Pastoral Council. It was noted that this already occurs with the Hispanic Ministries. Further education and discussion needed.

Finance / Building Committee Updates: Dean Penny reported the Cash Flow is good with Offertory Income above projections and current expenditures below projections. A suggestion to see Pie Chart(s) in presentation may be clearer for points made. Dean noted QR codes at the pews brought in \$5,000 last month. He continues to see the need for continuous communication with parishioners.

Columbarium: Committee members: Anne, Sandy, Dean, Cecilia Soporowska and Yolanda Sanchez. 74 Niches and 3 memorial plaques have been sold. Construction Update: due to delays in material deliveries, construction completion date has now been extended to early May.

Multi-Unit Storage Shed: Design Changes in progress to satisfy Building permit office. Material pricing increases weekly. Estimated cost is \$200,000 - Funding secured thru Food Pantry Grants: \$45,000 with \$155,000 needed to complete this project.

Church Sound System Project: One speaker is giving electrical feedback. Rental of a lift to pinpoint the speaker problem needed so resolution may take a few weeks. Temporary speakers are in place. Dean gave thanks to Nick Petro for all his hard work.

Parish Center / Social Hall: TV / Video wall project in progress. Materials have been delivered.

Adjacent Land: Grantham 15 Acre Parcel: Dean indicated efforts continue to obtain written confirmation from Flora Grantham of her intention to sell property to the Church. **Girsberger Parcel** south of the Church: Developer expects to close on the property April 8 so more will be known then.

Bishop's Annual Appeal Update: Anne Miller reported BAA total is slightly ahead in amount of donations (although pledges are lower). Hearts Campaign total - \$3,388, Photography Raffle - \$590 and second raffle (Day at Farm) is underway. The Ministry appeal yielded a raffle basket from BOHM and Food Pantry will add a Tshirt and bag of coffee to the Fathers' Day raffle. There will be a third BAA raffle (Spa type articles) soon.

Anne reiterated the need for assistance - scheduling, selling, graphics and hopes for a few more volunteers.

2022 Pastoral Council Elections: Yolanda Sanchez outlined the steps being taken with bilingual notices running in the Church Bulletin. She thanked fellow committee members for all their assistance: Hacıri Lopez, Catherine Orji, Ruth Silva and Sean Skelly. Election weekend will be May 21 - 22 with counting of ballots to be completed by May 24 and Candidates to be notified by Fr. Peter by June 7th. Chair Soika thanked the Committee for all efforts.

Remarks from the Pastor: Father Peter thanked all staffers and volunteers for ALL their efforts.

Minutes from February 14, 2022: Motion made by Stephanie Satkowiak to accept minutes as presented with second from Mike Ellison. Motion carried unanimously.

Closing Prayer: Father Peter

March 21, 2022

ST. ANN CATHOLIC CHURCH



Meeting was adjourned at 9:15 PM.

Next Pastoral Council Meeting will be **Monday, April 25, 2022 at 7 PM** in the Parish Center.

Minutes Respectfully submitted by Cathy McCormick