



**St. Ann Catholic Church Pastoral Council**  
**September 9, 2024**  
**7:00 – 9:00 PM**  
**Meeting Minutes**

**Members:** Father Peter Grace, Richard Boyd, Laci Conrad, Francisco Cucue-Campos, Tom Hartley, Hatciri Lopez, Anne Miller, Dean Penny, Lori Power, Stephanie Satkowiak, DJ Venne, Marina Guerrero, Nick Petro, Chris Vozdik, Sandy Vargas

**Members**

**Excused:**

**Members**

**Absent:** Lori Power

**Guests:** Deacon Mike

**Recording**

**Secretary:** Laci Conrad

**Opening**

**Prayer:** Sandy Vargas

**Review and**

**Approval of**

**(August 2024)**

**Minutes:** Voz made a motion to approve the August 2024 meeting minutes; Rich seconded the motion; all approved.

**Staff Reports:**

**Lupe Villa, Faith Formation Director**

- Faith Formation started this week so Lupe is not in attendance at this month's meeting and will be back next month to report her updates.

**Gerry Confreda, Business Operations Manager – Anne shared the following on behalf of Gerry**

- Update on Staff positions:
  - Maren Rangel has been hired as our new Youth Coordinator.
  - At the end of this month (September 2024), Gerry will be leaving his position as the business manager.



## **Carmen Ruiz Patino, Development Coordinator**

### **Growing with Grace**

- Number of pledges received to date: 696 (some of the pledges are a one-time contribution)
- Grand total in pledges: \$3.1 million (roughly)
- Total of gifts received including gifts toward a pledge: \$556,000 (this includes the \$45k from the food sales and other events towards GWG)
  - Next food sale to benefit the Growing with Grace will be held the weekend of October 19/20<sup>th</sup>.
- Faith Formation – children are collecting donations to bring in weekly so that they can be a part of the campaign and expansion of our church.

### **400K Matching challenge:**

- Since July there have been \$93,000 in new pledges and/or gifts from approximately 80 new contributors.
- Reminder, any new pledges and/or new gifts received between now and September 28<sup>th</sup>, our International Food Festival date, will be matched up to a maximum of \$400,000!
- Lynn Frank is coordinating volunteers to be present at the information table at the Food Festival that will include information on the upcoming Services Raffle to ensure businesses offer their services.

### **BAA**

- Our BAA goal has been reached!
- \$121,098 gifts have been made to the BAA this year.

### **Increased Offertory**

- Father Clemente will work with Carmen on this committee after the Food Festival concludes.

### **Welcoming Committee**

- With the guidance of Father Dass, we are working with Chris Holmes, Terry Maynard, Regina Ryan, John Issigonis, Eleanor Edwards, and Maria Magdalena on this project.
- Targeting a simple process to welcome new parishioners.
- We saw the need to update our ministry/group listing as it was not up to date.

## **Deacon Talks, Deacon Mike**

- Deacon Mike shared that he has retired from his full-time job and is excited to further his spiritual career at St. Ann's.
- He is working on implementing a new program at St. Ann's that supports the involvement of individuals with special needs.
- Deacon Mike's office hours are Monday and Wednesday: 10a.m.- Noon. He is working with folks on spiritual concerns and the various ministries (e.g. Respect for Life).
  - Deacon will be at mass on Monday, Wednesday, and Friday mornings as well as at the Saturday 4:30 p.m. and Sunday 7:30 a.m. masses

He is also assisting with daily mass and will be conducting daily communion services while the priests are away on retreat next week.

# ST. ANN CATHOLIC CHURCH



**Financial Update:**

Dean Penny

Dean shared the following fundraising updates.

St Ann Catholic Church Storage Building - Community Outreach Center 8/20/2024	
Description	\$ Raised
1 Ladies Guild	\$ 5,000.00
2 Food Pantry Grants	\$ 105,000.00
3 Fundraising Events thru 7/31/24	\$ 7,977.06
4 Church Savings Transfer	\$ 50,000.00
5 Church Operations Payments as of 8/1/2024	\$ 22,272.94
<b>Total \$'s Raised and spent as of 8/1/2024</b>	<b>\$ 190,250.00</b>
Fundraising to Complete Project	
1 Church Operations (to Complete bldg by 10/31/24)	\$ 92,000.00
Additional Fundraising Efforts to Reim Church Operations	
2 Grants	\$ 25,000.00
3 Church Fundraising Events	\$ 10,000.00
4 Misc	\$ 5,000.00
<b>Sub-Total Addit Fundraising</b>	<b>\$ 40,000.00</b>
Net to Church Operations	\$ 52,000.00
Summary of Total Fundraising	
Church Operations	\$ 74,272.94
Church Savings	\$ 50,000.00
Fundraising Events	\$ 17,977.06
Ladies Guild	\$ 5,000.00
Grants	\$ 130,000.00
Misc	\$ 5,000.00
<b>Total Project Funding</b>	<b>\$ 282,250.00</b>

St Ann Catholic Church Storage Building - Community Outreach Center 8/24/2024	
Description	Amount Remaining
1 Exterior Slab	\$ 12,000
2 Brick Veneer	\$ 32,000
3 HVAC Finish	\$ 8,600
4 Drywall / Ceilings	\$ 21,400
5 Paint	\$ 3,000
6 Electrical Trimout	\$ 7,000
7 Light Fixtures	\$ 2,500
8 Door Locks / Hardware	\$ 1,000
9 Powerwash / Clean Building	\$ 500
10 Landscaping / Planting	\$ 2,000
11 Outdoor Storage Area behind with fencing	\$ -
12 Access path to Fire Hydrant (Code Required)	\$ -
13 Misc	\$ 2,000
<b>Total To Complete</b>	<b>\$ 92,000</b>

\$ 13,000 Hold till after CO  
\$ 25,000 Hold and hope to delete

\*The remainder of the cost to complete the Community Outreach Center has been allocated from the church's operational fund. This does not stop the current fundraising efforts. The projected completion date for the building is the end of October 2024.

The full financial update was not available due to the change in our meeting schedule. Month-end reports were not yet complete.

**Updates and Discussion Items:**

**PC Email Status – Chris Vozdik**

Chris has worked with Frank to place a “comment” submission page under the Parish Council section of the website. This allows parishioners to ask questions of the council and assist the priests with parishioner outreach/questions. This form is not anonymous; an email address and contact information is required. The hope is that parishioners may also bring a suggested improvement if they bring up a concern. Council members noted that the placement of the feedback page could be better placed on the website. Voz will work with Frank on sharing the input provided by the council.

**PC Election Process Update - Anne Miller**

The team researched the possibility of an online election process, but this is not feasible due to the lack of technology access and/or skills for some parishioners. Another option proposed was having both a paper ballot and online ballot option, but due to bandwidth issues, this is also not an option. The team discussed their research with Father Peter, and it was decided to keep a paper ballot for elections with some changes to the process. The paper ballots will be handed to parishioners as they enter the church and then collected at the end of mass (someone at each exit point – side and back). Pencils will be placed in the pews. The minor changes to the distribution and collection of ballots will prevent interruptions during mass and the impact on the ushers.



**A/V Update** - Nick Petro

This past weekend we started showing the post-communion announcement prior to each mass via the projectors. Nick has offered to continue doing this each week. Several council members concurred that this may be a good option to replace the reading of announcements at each mass as they are numerous and lengthy.

**Speaker Update** - Nick Petro

Two speakers have been replaced (they were on hand, no purchase required). The two speakers had blown transformers causing an overpowering sound in the front pews.

**Live-streaming Stats** - Nick Petro

See attached pdf which outlines the stats Nick has collected regarding the live streaming of the masses.

**New Mass Times** - Father Peter

Father shared that the current time in between masses is inadequate, and, in addition to parking concerns, parishioners miss the community aspect. It also shortens the time available for faith formation classes.

Father is considering the following options for Sunday mass times: (no changes to Saturday vigil Masses or Sunday evening Masses)

- 7:30 a.m.
- 9:30 a.m.
- 11:30 a.m.
- 1:30 p.m.

**Adjacent Properties** – Father Peter

- Father asks that we keep praying. He noted that it is a sign of trust from the bishop and diocese that they are willing to consider purchasing the land and are in negotiations for the property to the north of the church and prayers are needed for the property to the south of the church.
- The diocese is willing to loan St. Ann's the money to purchase the parcel to the north (approx. \$1 million).
- The 66-acre property to the south of the church is in negotiations with the diocese to get a fair price (\$5 million estimated).

**Diocese of Raleigh 100<sup>th</sup> Anniversary** – Father Peter

Lori is working on event coordination for our parish with Father Peter.

- Gala - \$750 per person or \$7500 per table (to support the Catholic Charities).
- Celebration(s) within/around St. Ann Parish (masses in a couple of different locations)

**Father's Closing Prayer**

**The next Pastoral Council Meeting is October 21, 2024, at 7 p.m. in Learning Center Room 208.**

Meeting adjourned at: 9:04 p.m.

Respectfully submitted by Laci Conrad