



**St. Ann Catholic Pastoral Council  
Meeting Minutes  
Monday, February 14, 2022**

**Members:** Father Peter Grace, Karen Blair, Laci Conrad, Francisco Cucue-Campos, Martin Dramou, Mike Ellison, Hatciri Lopez (late), Anne Miller, Kevin Pilotte, Yolanda Sanchez, Stephanie Satkowiak, Ruth Silva, Jon Soika

**Recording Secretary:** Catherine K. McCormick (Cathy)

**Members Excused:** Dean Penny, Sean Skelly, Catherine Orji, George Lozano

**Members Absent:** none

**Guests:** Diocelin Vega, Development Coordinator

**Opening Prayer:** Ruth Silva

**Pastor:** Father Peter handed out a **Prayer for the Synod: Adsumus Sancte Spiritus** and the Council joined him in reciting this prayer which has been used for hundreds of years at the opening of various Church gatherings.

**Minutes Approval:** Motion by Mike Ellison with second from Stephanie Satkowiak to accept the minutes of January 10, 2022 as presented. Motion carried unanimously.

**Pastoral Council Housekeeping Items: Chair** Jon Soika noted the quorum was met. He introduced the new recording secretary and also reminded the Council that Marco Maya's resignation was effective last month. Jon noted a (2024) seat is held by Kevin Pilotte and Sean Skelly holds a (2023) seat.

**Staff Updates: Diocelin Vega** was welcomed in her new role. **(1)** She handed out a draft booklet "**The Good Shepherd Ministry Directory**" to all Council members. Comments were positive. There are some needed corrections (deletions and additions) mentioned. She will make revisions. This booklet will be on the website. **(2)** Her Attendance at the **Stewardship Conference** on April 1st in South Carolina was noted. She is excited to learn information on various aspects needed to increase our own stewardship efforts. Diocese Deacon to speak at the Conference. **(3) Survey** underway for Ministry Leaders to complete. In response to this notice, **Chair Soika** mentioned the Council's agenda topic - **Liaison with Ministries - will be tabled until the March 21st Meeting so Survey Results could be tabulated for discussion.** **(4)** Diocelin also spoke about the increased offertory initiative, indicating that there had been some difficulties with the accounting software, as well as the reduction in mailing offertory envelopes to parishioners who are not utilizing them.

**Frank Gutierrez's** report informed the Council: (1) Church's ACS computer program for tracking accounting, parishioners, offertory will now be cloud based. (2) QR codes at pews for daily readings, facebook page and a direct link to donation page. Council members reported comments heard. (3) Frank G has built a Relic Case as a give-back to the church. Frank asks Council Members to check it out to see Fr. Peter's St. Ann relic placed within and to look at the QR code which tells her history. (4)



Frank requests input from Council for website - navigation (better), likes and dislikes (would like to see names and contact info for Council Members to increase communication from parishioners (5) Bulletin - he is looking to make spiritual and church news improvement. Kevin Pilotte complimented Frank for his self directed changing of air filters.

**Youth Members:** Melina Hernandez-Campos and Ashley Ramirez were unable to attend. No report.

**Finance / Building Committee Updates:** Council Member Anne Miller gave a verbal summary of the report provided by Dean Penny who was unable to attend.

**Stewardship of Treasure Report:** Quick summary: Income from Offertory is currently ABOVE the projections and the expenditures are currently BELOW the projections.

**Columbarium:** Committee members: Anne, Sandy, Dean, Cecilia Soporowska and Yolanda Sanchez. 70 Niches and 3 memorial plaques have been sold and more sale appointments are underway. Construction completion is expected by the end of March 2022.

**Multi-Unit Storage Shed:** Building permit issuance dependent upon design changes. Expecting permit in March 2022 with foundation to begin shortly after permit issuance. Fundraising for \$30,000 still needed. Current design shows the DRAFT assignment of Rooms by the various ministries. NO final decision has been rendered in assignments.

**Parish Center - Sound and Video Project:** Installation of new speakers and wireless control board done. Expect purchase soon of TV monitors to create a Video Wall. Concerns raised for the security of the rolling cart for the control board. Comments made for cost of replacement bulbs - extended warranty to be explored.

**Adjacent Land - Grantham Parcel:** Flora Grantham has indicated the Church will be given the Right of First Refusal (First Right to Purchase) of the asking price upon her passing. Current Market Value is \$20,000 to \$40,000 per acre. Some discussion had regarding the other 10-15 acres adjacent Parcel - negotiations appear to be on-going with the partnership /developer.

**Bishop Annual Appeal Update:** Anne Miller

- Edmee Ortiz has joined Anne as Co-Chair
- Goal is \$125,390.41 (same goal as 2021) \$50 per registered family would reach the goal.
- As of 2-25-2022, donations received total \$23,046 (18% of goal) Progress chart in the Narthex - includes a QR scan to facilitate donations.
- HEARTS - this campaign by the children in our Faith Formation program has collected \$947 with more to come. Expectations are for a pizza party with Fr. Peter for the class selling the most.
- Fr. Peter and staff are doing videos for Social Media outlets.
- Four (4) raffles are planned. All items have been donated by Committee members, staff and volunteers: photography session, Spa basket, A day at Smith Nursery, Bundle of personalized items.
- Ministry Support Letters out for consideration - \$1,100 was raised by ministries last year.
- Suggestions for 1) repeat of Donut Sales at the Masses and 2) repeat of Food Truck(s).



- **PC Members are asked:** to assist at Masses [there are Eight (8) per weekend!] with announcements and selling of tickets - good for church to see PC members helping.. Looking for members to join the BAA team, and for any suggestions for help from testimonials, ministries.

**2022 Pastoral Council Elections:** Jon noted, per the By-Laws, the Council needs to form a Nominating Committee of 3 to 5 members to plan and oversee the upcoming June 2022 Pastoral Council Election process. Yolanda Sanchez, Hatciri Lopez, Catherine Orji and Ruth Silva volunteered. Parishioners self nominate but the committee can encourage those people to step forward. Jon Soika and Fr. Peter will meet with these volunteers to go over requirements to ensure the Election.

**Remarks from the Pastor:** (1) Fr. Peter handed out a four (4) page document outlining **strategic questions confronting the Diocese** regarding 1) planning and funding land acquisition for new parishes in growing areas, (2) models/approaches for starting new parishes, (3) models/approaches for meeting needs of Catholics in rural areas; (4) options for the BAA and its uses, and (5) optimal role and functions of the Diocese's central office. The final report is to be made public in April 2022.

2) Fr. Peter outlined the purpose of the **Synod**. Meetings to begin February 21st. Parishioners need to voice their faith and not let others define us or our faith.

3) **Lent** begins March 2

4) **Staff Training** - Fr. Peter mentioned his upcoming trip to Mexico with 3 staffers to better understand the cultural differences in their Church practices so we can better serve our parishioners' assimilation and faith formation teachings and methods. Trip is paid by a donation not parish funds. Trip may also help recruit priests to come here to serve.

5) **March for Life Trip:** The trip began at 3AM and travel was difficult, but DC weather was fine. It was a huge event with a lot of young people and the bus returned to our church by 9PM.

**Other concerns:**

- Kevin Pilotte mentioned the purchase of radios for use by those who have difficulty hearing the Masses.

**Closing Prayer:** Father Peter

Meeting was adjourned at 9:08 PM.

**Next meeting** of the Pastoral Council **is Monday, March 21, 2022 at 7 PM** in the Parish Center

Minutes Respectfully submitted by Cathy McCormick